

Proviso West



2020 Prom

A Night of Mystery

May 22, 2020 (6:00-11:00 p.m.)
Venuti's Italian Restaurant & Banquets
2251 W. Lake St.
Addison, IL 60101

POST PROM (11:30 p.m.-4:00 a.m.)
Moonlight Cruise on the *Mystic Blue*
Navy Pier
600 East Grand Avenue
Chicago, IL 60611

Students will receive ONLY 1 Prom packet. DO NOT lose your packet!

Introduction:

Prom is one of the most unforgettable nights in your life. The Proviso West sponsor, senior team and administrators are available to assist you in making the night successful. Early planning is crucial and will make the event a positive experience! This information packet is designed to address most of your pressing concerns.

- ***What can you do now?*** Start planning your look, figuring out logistics on who is driving, and plan the best route to get you to Venuti's from the last place you'll be. We suggest getting your hair and nails done and hair cut by 3:00 pm so you will have enough time to get dressed and be picture perfect.
- ***What about taking pictures at my house and my friends' house?*** Figure out when and where you're going to take group pictures. Be sure to leave enough time for people to come and see you. We recommend 4:00 pm to take pictures at your house, then at 4:30 pm to begin going to other peoples' houses to take pictures. Everything takes time!
- ***What time should you leave your house to get to prom?*** Make sure that your family helps you by being **on the road to the Venuti's Italian Restaurant & Banquets no later than 5:30. p.m.** Being on time is important for your enjoyment of the entire prom experience. Dinner will be served at 7:00 p.m. and there will be no entry after 8 p.m.
- ***What if you don't have a guest?*** You don't need a date to have fun. Prom is not about being prom king or queen or having the most expensive dress/suit. It's about having one last celebration with your friends and peers before you embark upon the next phase in life.

Prom tickets will go on sale beginning **Monday, February 24th** in the business office. Cash and money orders will be the only types of payment accepted. Tickets will be **\$160** each and includes prom and post prom events, favors, charter bus transportation to and from Navy Pier, DJ, Banda, and photo booth at Venuti's. Ticket prices will increase to **\$175** after May 1st.



2020 PROM INFORMATION

DATE: Friday, May 22, 2020

TIME: 6:00p.m. – 4:00 a.m.

COST: \$160 per ticket/\$175 after 5/1

PROM (6:00-11:00 p.m.)

**Venuti's Italian Restaurant
& Banquets 2251
W. Lake St.
Addison, IL 60101**

POST PROM (11:30 p.m.-4:00 a.m.)

**Moonlight Cruise on the *Mystic Blue*
Navy Pier
600 East Grand Avenue Chicago,
IL 60611**

Parking at Venuti's – Free

- Dinner will be served promptly at 7:00 p.m. Prom ends at 11:00 p.m.; the DJ will start making announcements for departure at 10:30 p.m.
- **YOU MUST ARRIVE AT PROVISO WEST HS BY 11:00 P.M. TO BOARD THE BUS.** We will be leaving promptly at 11:30 p.m. If you are late and miss the bus, you **will not** be able to join us on the boat and there will be NO refunds granted.

SCHEDULE OF EVENTS

- 6:00 – 10:30 p.m. Venuti's Italian Restaurant & Banquets
Exquisite 5 course dinner @7:00 p.m.
- 10:00 p.m. Coronation
- 10:45 p.m. Depart from Venuti's and travel to PWHS.
- 11:00 p.m. Board bus to Navy Pier
- 11:30 - 12:30 a.m. Travel to Navy Pier. Boarding passes distributed upon arrival.
- 12:30 a.m. Board the *Mystic Blue* at Navy Pier
- 1:00 - 3:00 a.m. Depart for a moonlight cruise on the *Mystic Blue*
(Enjoy incredible skyline views, beverage, appetizer, dessert selections and club music)
- 3:00 a.m. Board busses to return to PWHS
- 3:30 a.m. – 4 a.m. Travel to PWHS

2020 Senior Prom Attire: Dress Code for Prom

Please read these guidelines very carefully.

Seniors, Prom is a very special and **elegant** night. In an effort to create a memorable and **dignified** evening of which we can be proud, we are asking that your attire reflects the maturity of the graduating class of 2020. You will be required to arrive to prom in appropriate formal wear. To help ensure that everyone is appropriate, you and your guest are required to adhere to the dress code. *If you are in violation of this dress code, you will not be admitted to prom and no refund requests will be granted.* **No exceptions.**

Take these guidelines to your parents and to your designer so that they may help to ensure that you are following the dress code. It is your responsibility to make sure your date, if not a student at Proviso West, is following the dress code as well. All students will be asked to remove all jackets and coats before entering the venue.

Females:

BACK OF DRESS/LOW BACK

If the back of your dress is open, then the back **should not** be LOWER than your elbows, when standing naturally. To ensure that you are following this requirement, with the heels that you will wear to prom; stand straight and let your hands fall to your side. The back of your dress should be no lower than your elbows. NO EXCEPTIONS.

LENGTH OF DRESS

Regardless of the length of the style of your dress, your dress should be NO HIGHER THAN the tip of your longest finger with your arm straight down. Again, to make sure you are complying, allow your hands to fall naturally. This is a criterion that is required in school each day. No miniskirts or 'mini' dresses.

SPLITS

Splits should be NO HIGHER THAN the tip of your longest finger with your arm straight down.

FRONT/SIDES OF DRESS

Your dress may not reveal cleavage or have plunging necklines. Your stomach, navel, belly ring, or sides of your breast should not be seen. No person wearing tube tops, midriffs, bra tops, mesh/"see-through" or otherwise revealing dress will be admitted to prom. Sheer material can be used **only** in the area below the chest area to right below the navel area. **When in doubt, consult with Mrs. Gray-Jones or Dean Thomas.**

GENERAL RULES

No Spandex type wear, no mini dresses, no hats and no sports (jersey type) dresses. You may not wear a jacket, your date's jacket or any other covering that is not part of your dress. Also, shawls, other cover-ups and clothing items will not be allowed to bring your dress into compliance with the dress code. Essentially, your dress should meet the requirements BEFORE adding any type of cover up. No airbrushed, spray-painted or RIP clothing of any kind. Again, the stomach area must be covered. You will be asked to remove your coat (if applicable), jacket and any other covering before entering the prom. Masquerade masks are allowed to reflect the prom theme. However, please do not wear them upon check in so that you are easily identified by staff.

Males:

- You will be asked to remove your coat, jacket and any other outerwear coverings before entering Prom.
- No gym shoes, (this includes Air Force Ones, All Stars, etc.) Timberlands or any type of boots, jeans, doo rags, baggy pants, picks, combs...etc. Use a belt!
- You may only wear "Top Hats" or "Derby" hats. No other kind of hat will be permitted.
- No gang or drug paraphernalia of any kind.
- Any student/guests who violate the terms of this dress code, **will not** be allowed entry to prom.
- No clothing that would cause a disturbance or be perceived as offensive will be permitted.
- No airbrushed, spray painted or RIP clothing of any kind.

If you are unsure about your design,
you may send a screenshot to Ms. Gray-Jones at hgray-jones@pths209.org

Appropriate Dress Styles:



Dress Styles That Do Not Meet the Guidelines:





2020 Senior Prom Guidelines

Prom is a school-sponsored activity that is provided for mature and responsible Proviso West High School students and the mature and responsible guests of Proviso West High School students. It is the consensus of the students, staff members, and administrators who contribute to the preparation of these guidelines that the responsibility for good behavior lies with the persons for whom this event was planned (seniors and their guests). It is, therefore, the responsibility of the individuals who plan to attend the prom, to carefully read and to have his or her parent/guardian carefully read these guidelines. Individuals who attend the prom must sign and must have his/her parent or guardian sign the Proviso West High School Student and/or Guest (if applicable) Prom Confirmation Form(s) indicating that they have read the guidelines and agree to abide by them.

Who May Attend?

1. Any Proviso West High School senior with at least 17 credits who is also in good standing with the Proviso West administration is eligible to purchase a ticket and attend the prom in accordance with these guidelines, as long as all obligations are paid, community service hours submitted, successfully passed the US Constitution exam, and have met the Senior expectations.
2. Any Proviso West senior who intends on attending prom **MUST** have 90% attendance (can be put on a contract to improve), applied to 3 colleges/places of employment/or show documentation of enlistment, applied (or received) 3 scholarships, and completed the FAFSA or Alternative Application for Financial Aid.
3. All students must submit the confirmation form to Dean Thomas (C114) or Dean Travis (D207) in order to secure clearance/permission to attend the prom.
4. Any Proviso West High School freshman, sophomore or junior is eligible to attend prom as the invited guest of an eligible senior.
5. Any current or former high school student who has not exceeded the age of twenty-one years old, may attend prom as the invited guest of a Proviso West High School senior.
6. All students and guests must comply with the prom dress code.
7. All participants must have a prom confirmation form signed by all appropriate parties prior to purchasing tickets. In addition, all invited guests (who are not Proviso West students) **MUST** have a picture ID and approval on file with either dean by May 1, 2020.
8. All attendees must present a valid ID in order to enter the prom.
9. Your name must match the ticket number assigned to you at the time of purchase.

Guest Information:

1. PWHS seniors are only allowed to bring 1 guest to the prom activities.
2. All attendees must present a valid ID in order to enter the prom.
3. Any current or former high school student who has not exceeded the age of twenty (21) years old, may attend prom as the invited guest of a Proviso West High School senior.
4. Any Proviso West High School freshman, sophomore or junior in good standing is eligible to attend prom as the invited guest of an eligible senior (no discipline concerns).
5. Guests from visiting schools are to secure clearance from their Dean or Administrator to ensure that they are in good standing with their school. Be sure to allow ample time for the Dean to review and sign the form entitled 2020 PW Prom External Guest Confirmation Form.
6. When submitting your outside guest confirmation form, you must present a photocopy of your guest's picture ID (school ID, license or state ID) to their dean. Copies are subject to dean approval. Guests may be requested to present their ID in person for approval.
7. Students who wish to bring a guest who may be away at school or out of the State of Illinois, may have a copy of their ID scanned and emailed to either Dean Thomas or Dean Travis. Please inform your dean that you will be sending this information. If enrolled in college, dean/adviser may sign or employer if not a student.

The Details:

1. The prom ticket entitles each participant to the planned meal, dessert, a soft drink bar, the dance, and a midnight cruise on Lake Michigan. The cruise includes dancing, hors d'oeuvres and a soft drink bar. The cost of the ticket is **NON-REFUNDABLE** and pays for **BOTH** events whether you attend or not.
2. Prom tickets will be sold from February 24– May 20, 2020. Only cash or money orders will be accepted. Remember that you cannot purchase a ticket without clearance from your dean and assigned counselor. All forms must be submitted to your dean for approval no later than 3:30 p.m., May 1, 2020. Please plan accordingly and do not delay. No tickets will be sold after Wednesday, May 20, 2020. No exceptions.
3. Ticket Price: \$160 each, \$175 after 5/1. All tickets will be sold as singles.
4. Before you purchase your prom ticket, you must submit the 2020 PW Prom Confirmation Form for the PWHS student as well as any outside guest. The form(s) must be signed by the attendee AND a parent/guardian.
5. Tickets may only be purchased for the student's own use. Student's name and ID Number must match purchased ticket upon entering prom.

Expectations:

1. Please become thoroughly familiar with the details of this packet.
2. **Authorization to attend prom can be revoked with cause at the discretion of the Administration.**
3. Be sure to allow ample time for parking and other emergencies to ensure a timely arrival. **Food will be served promptly at 7:00 PM.**
4. **You will not be allowed into the prom after 8:00 p.m.** In addition, there will be no in/out privileges.
5. When prom is over at the Venuti's, you must report to Proviso West and board the bus to Navy Pier. Buses will leave PWHS promptly at 11:30 P.M.; all vehicles will be secured in the D parking lot.
6. Do not use, possess or consume alcohol, tobacco, or other illicit substances. If you are identified as being or suspected of being under the influence, you will be denied access to the prom/post

prom activities. In addition, your participation in the commencement ceremony and other senior privileges will be revoked. Don't destroy the opportunity to celebrate your accomplishments due to one bad decision.

7. Exhibit polite, self-disciplined, cooperative behavior always. Avoid behavior that is likely to evoke censure or to require a reprimand.
8. Always exhibit proper etiquette. Use food, napkins, silverware, etc. for intended purposes only.
9. Honor all requests of chaperones and others in authority promptly and politely.
10. Maintain decency in dress, attitude, and behavior throughout the entire evening.
11. When dancing, use good judgment and be respectful of yourself and your family.
12. The rules are written for a reason. Please do not make the mistake of thinking that you are exempt from any of these rules. Do not gamble with a special night by being sent home from prom because you violated the dress code or the behavior expectations.

Penalties for Irresponsible Behavior

1. Persons who are improperly attired shall be denied admittance to the prom.
2. Persons who are in violation of the "substance free" requirements shall be denied entrance to the prom; parents will be contacted and required to retrieve their student and guest if applicable.
3. Students who miss the bus to Navy Pier will not be allowed on the boat.
4. Individuals who violate school rules before, during, or after the prom activities shall be restricted from attending future events and shall be suspended in accordance with the rules stipulated by the deans.
5. If your behavior is deemed disrespectful or inappropriate in any form, you (and guest if applicable) will be asked to leave the prom and not issued a refund.

2020 Senior Prom To Do List

Prior to approaching Dean Thomas, Dean Travis or your counselor to expedite the approval process, please ensure that you have gathered the following completed documents:

- Completed 2020 Senior Prom Confirmation Form (signed by your Parent/ Guardian)
- Completed 2020 PW Prom External Guest or Proviso West Guest Confirmation Form (signed by your guest's Parent/Guardian AND School Administrator and/or Employer)
- Copy of a clearly legible and current photo ID for your outside guest (if applicable)
- Evidence of completed senior requirements and expectations (if not previously submitted to counselor)
- Application for Senior Prom King or Queen (if applicable)

Ticket Purchasing Procedures

FOR THOSE PURCHASING A SINGLE TICKET (or a ticket for yourself and another PWHS student):

1. Complete the 2020 PW Student Prom Confirmation Form and PW Guest Prom Confirmation
 - **The following signatures must be obtained in order to purchase your ticket:**
 - Visit Dean Thomas or Dean Travis & receive signatures that indicates that you are in good disciplinary standing. **PW Guest needs signature from Dean only.**
 - Visit your counselor first who will sign confirming you have met the senior requirements/expectations
 - Visit the Business Office to verify that all outstanding fees (including credit recovery) has been paid.
 - **Purchase your ticket in the Business Office with confirmation form(s)**

FOR THOSE PURCHASING A TICKET FOR AN OUTSIDE GUEST:

1. Have your guest complete the 2020 PW Prom External Guest Confirmation Form. Ensure that the form *is filled out* before you visit your dean.
2. Complete the 2020 PW Prom Confirmation Form for yourself
 - **The following signatures must be obtained in order to purchase your tickets:**
 - Dean's signature that indicates that you are in good disciplinary standing.
 - Counselor' signature confirming that you have a min. of 17 credits, have completed all of your community service hours, have 90% attendance, applied to 3 colleges/places of employment/or enlisted, applied for (or awarded) 3 scholarships, and completed the FAFSA or Alternative Application for Financial Aid.
 - **GUESTS** do not need to meet senior expectations/requirements
 - Visit the Business Office to verify that all outstanding fees (including credit recovery) has been paid.
 - **Purchase your tickets in the Business Office!**



Proviso West High School
A Night of Mystery

Senior Prom | May 22, 2020

Proviso West Student Prom Confirmation Form

I confirm that I have read the information included in the prom packet and agree to abide by the rules and regulations outlined. Failure to comply may result in denial of entry to prom and/or any other sanctions imposed by administration. **Please note: Authorization to attend prom can be revoked with cause at the discretion of the Administration.**

Student Name: _____ Student ID#: _____

Student Signature: _____

Parent/Guardian Name (printed): _____

Parent/Guardian Signature: _____

Contact Information/Emergency Phone Number: _____

.....
{THIS SECTION IS TO BE COMPLETED BY PWHS Admin/Staff}

1) Counselor

The student on track for graduation and has met all senior expectations _____
(Signature)

2.) Dean

Student has provided a signed Confirmation Form for him/herself _____, has no major behavioral
(initials)

infractions and is approved to purchase a ticket to the 2020 Senior Prom. _____
(Signature)

3.) Business Office

All outstanding fees have been paid. _____
(Signature)



Proviso West High School
A Night of Mystery

Senior Prom | May 22, 2020

PW Guest Prom Confirmation Form (PW Students Only)

I confirm that I have read the information included in the prom packet and agree to abide by the rules and regulations outlined. Failure to comply may result in denial of entry to prom and/or any other sanctions imposed by administration. **Please note: Authorization to attend prom can be revoked with cause at the discretion of the Administration.**

Student Name: _____ Student ID#: _____

Student Signature: _____

Parent/Guardian Name (printed): _____

Parent/Guardian Signature: _____

Contact Information/Emergency Phone Number: _____

Guest of PW Student Name (printed) _____ ID# _____

.....
{THIS SECTION IS TO BE FILLED OUT BY PWHS ADMIN.}

PWHS Dean

Student has provided a signed Confirmation Form for him/herself _____, has no major behavioral
(initials)

infractions and is approved to purchase a ticket to the 2020 Senior Prom. _____
(Signature)



Proviso West High School
A Night of Mystery
 Senior Prom | May 22, 2020

PW Prom External GUEST Confirmation Form

I confirm that I have read the information included in the Prom Packet and agree to abide by the rules and regulations outlined. Failure to comply may result in denial of entry to Prom and/or any other sanctions imposed by administration. **Please note: Authorization to attend prom can be revoked with cause at the discretion of the Administration.**

PW Student Name: _____ Student ID#: _____

Student Signature: _____

PW Parent/Guard. Name (printed): _____

Parent/Guard. Signature: _____

Contact Information/Emergency Phone Number: _____

Guest's Name/Printed _____ Guest's DOB _____

Guest's Signature _____

Guest's Emergency Contact Name/Number _____

.....
{THIS SECTION IS TO BE FILLED OUT BY THE GUEST'S ADMINISTRATOR}

School OR Place of Employment: _____

By signing below, I certify that the guest named above is in good standing at their school or place of employment.

Signature: _____ Title: _____

Contact Number: _____ E-mail: _____

.....
{THIS SECTION IS TO BE FILLED OUT BY PWHS}

APPROVED

DENIED

PWHS Dean's Signature _____ Date _____

Application for 2020 Senior Prom King or Queen

Students interested in running for Prom King or Queen must submit this form to Ms. Gray-Jones (B101) by Monday, March 20, 2020 and be approved in order to run.

QUALIFICATIONS

Were you classified as a senior (min: 19 credits) as of January 6, 2020? Circle one: Yes No

Please submit a typed 1-2 paragraph summary detailing why you would like to be considered for the 2020 Prom Court and how you will stay involved (as an alumni) after leaving Proviso West High School?

.....
{THIS SECTION IS TO BE FILLED OUT BY YOUR COUNSELOR/DEAN}

Current Grade Point Average: _____ Current credits: _____

Counselor signature _____ Date _____

Dean's Signature (authorizing student to run) _____

.....
{THIS SECTION IS TO BE COMPLETED BY YOUR CLUB SPONSOR AND/OR COACH}

Name of Club/Activity _____

Signature of Sponsor (to verify participation) _____

Name of sports played at West _____

Signature of Coach(s) (to verify participation) _____

.....
{THIS SECTION TO BE COMPLETED BY THE PROM SPONSOR}

APPROVED

DENIED

Signature of 2020 Sponsor _____ Date _____

***Approved candidates will be notified by March 31, 2020
Approved candidates may campaign from April 13 – April 24, 2020
Voting and Coronation will occur at Venuti's during prom.***